



Republic of the Philippines  
Department of Education  
Region IV-A CALABARZON  
Province of Quezon  
**CITY SCHOOLS DIVISION  
CITY OF TAYABAS**



**DIVISION MEMORANDUM**

NO. 201 s. 2018

**TO: ALL SCHOOLS DIVISION PERSONNEL  
ALL PUBLIC ELEMENTARY AND SECONDARY SCHOOL  
HEADS  
ALL OTHERS CONCERNED**

**FROM: CATHERINE P. TALAVERA, CESO VI**  
Schools Division Superintendent

**SUBJECT: DIVISION TRAINING-WORKSHOP ON THE PREPARATION OF  
GENDER-RESPONSIVE MECHANISM**

**DATE: June 21, 2018**

---

This is to inform the field on the conduct of Division Training-Workshop in the Preparation of Gender-Responsive Mechanism and Other Related Activities on June 27-29, 2018 in Los Banos, Laguna.

Assigned SDO personnel shall take charge the office transactions while the said activities are going on.

For the information of all concerned.